

**Northeast Texas Regional Advisory Council
Executive Board Meeting Minutes
January 19, 2011**

Attendance: Shae Watson, Vornetta Compton, Keith Kelley, Russell VanBibber, Dave Dutton, Bobby Buchanan, Melynda Hutchings, Norman Prewitt, Bertha Evans, Robin Gage, Ricky Draper, Scott Reid, Arnie Spiers, Mark Mallory, Russell Thrasher, Leigh Ann Scates, Vyndy Chamblee

TOPIC	DISCUSSION	DISPOSITION
Called to Order	Quorum established.	
Approval of the following minutes: 10/12/10; 11/16/10;	Motion made by Scott Reid to accept the minutes as presented. Seconded by Bertha Evans and supported by all committee members present.	FYI
Treasurer's Report	Report given by the CPA, Ms. Burnett 990 – has been filed Audit almost complete	FYI
Executive Director's - Financial Report	Presented monthly Financial Spreadsheets	
Executive Directors Report	EXECUTIVE DIRECTOR REPORT 2nd Quarter of the FY 2010 - 2011	FYI
	Meetings Attended:	

	<ul style="list-style-type: none"> ➤ 9/7 - 8/10: Trauma Registry Course ➤ 10/12/10: HPG Committees; HPG; RAC ➤ 10/14 – 15/10: Annual Collector Conference ➤ 10/18 - 21/10: AAAM Coding Class ➤ 11/9/10: WebEOC Workshop; EMTF Coordinator Interviews ➤ 11/11/10: HPG Committees; HPG ➤ 11/19 - 24/10: EMS Conference and GETAC ➤ 12/3/10: NETRAC Christmas Party ➤ 12/13/10: WebEOC Workshop Committee – Budget Committee Conf Call ➤ 12/14/10: WebEOC Workshop Committee ➤ 12/15/10: HPG Committees; HPG; Initial Planning Conference – NETRAC Exercise ➤ 12/16 - 17/10: Executive Director Professional Development ➤ 1/4/11: Disaster Training Tuesday ➤ 1/5/11: TETAF Monthly Conference Call 	
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<p>EMTF - Update and HPG Update</p> <p>Called to Order</p> <p>Approval of 12/16/10 Minutes</p>	<ul style="list-style-type: none"> ➤ 1/6/11: MMU Inventory ➤ 1/19/20: HPG Committees; HPG; RAC; Mid Term Planning Conference – NETRAC Exercise <p>Minutes from these meetings have been e-mailed and passed out during Monthly HPP Meetings.</p> <p>Meeting called to order by Carol Slider at 10:10 am</p> <p>Motion to approve 12/15/10 minutes by Robin Gage. Seconded by Scott Reid and supported by all members present.</p>	<p>FYI</p> <p>FYI</p>
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<p>Committees: MMU</p>	<p align="center">MOBILE MEDICAL ASSETS COMMITTEE Meeting 1/19/2011</p> <p>Attendees: Shae Watson Robin Gage Dave Dutton Norman Prewitt Bertha Evans Bobby Buchanan Scott Reid Beckie Cressionnie Brent Smith</p> <p>Approval of 11/16/10 Minutes: Motion to accept minutes are written was made by Brent Smith, seconded by Norman Prewitt and supported by all members present.</p> <p>Discussion Items:</p> <ul style="list-style-type: none"> ➤ Review and Finalization of MMU Flow Sheets and Policies and Procedures presented today: <ul style="list-style-type: none"> ○ Revised Chain of Command for Requesting the MMU ○ NETRAC MMU Patient Flow Sheet ○ NETRAC MMU History and Physical ○ NETRAC MMU Physician Orders ○ NETRAC MMU Admissions Orders ○ User Agreement 	<p>FYI</p>
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	<ul style="list-style-type: none">➤ Trailer Discussion and Contracting to pull the MMU:<ul style="list-style-type: none">○ The Committee discussed the need to purchase a 48” – 50” trailer to pull the MMU Tentage and Supplies – looking to go through WalBash Trucking company○ Discussed the fact that we would contract with Grocery Supply Company out of Sulphur Springs to pull the MMU Trailer<ul style="list-style-type: none">▪ Contract specifics: Charges cover<ul style="list-style-type: none">• Cost per mile• Includes truck and driver• Interstate fee if we are deployed out of state➤ MMU Inventory:<ul style="list-style-type: none">○ We inventoried the MMU on January 6th○ Discussed using the 18-Wheeler Trailer for 2 tents and supplies and leave one tent and supplies in the current MMU trailer<ul style="list-style-type: none">▪ Motion made by Brent Smith that all tentage and supplies stay together. Seconded by Russell VanBibber and supported by all members present.	
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<p>Communications Committee</p>	<ul style="list-style-type: none"> ➤ EMTF-6 and the MMU Budget: <ul style="list-style-type: none"> ○ \$77,000.00 has been allocated out of the EMTF-6 budget for the needs of the MMU ○ \$40,000 has been set aside for training/communication ➤ Possible MMU deployment: <ul style="list-style-type: none"> ○ May – Beaumont deployment <p>Meeting adjourned at 9:45</p> <p style="text-align: center;">COMMUNICATIONS COMMITTEE Meeting 1/19/11</p> <p>Attendees:</p> <ul style="list-style-type: none"> Shae Watson Mark Mallory Norman Prewitt Bertha Evans Beckie Cressionnie Dave Dutton Brent Smith Bryon Prince Melynda Hutchings Russell Thrasher Russell VanBibber Keith Kelley Scott Reid James Smith Arnie Speirs <p>Approval of 11/16/10 Minutes: Motion to accept minutes are written was made by Brent Smith, seconded by Norman Prewitt and supported by all members present.</p>	<p>FYI</p>
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	<p>Discussion Items:</p> <ul style="list-style-type: none">➤ Discussed Radios:<ul style="list-style-type: none">❖ Interoperable Channels:<ul style="list-style-type: none">✓ All six NETRAC Providers have all the VHF and UHF Texas Interoperable Channels programmed on their radios.. ❖ Communications Centers:<ul style="list-style-type: none">✓ We are still having problems with the roll-over from Communication Center #1 at TRMC to Communications Center #2 at Hopkins. Brent will check on the problem and follow up with Shae. ❖ WebEOC:<ul style="list-style-type: none">✓ Disaster Training Tuesday:<ul style="list-style-type: none">➤ After the WebEOC Workshop we will begin incorporating EMSsystems and ESAR-VHP into Disaster Training Tuesdays➤ Russell will begin running monthly reports so that we can see who is participating in the training, as it is part of the participation requirement ✓ WebEOC Workshop – Tyler<ul style="list-style-type: none">➤ Workshop is scheduled for April 19-20.	
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	<p>➤ COG and the NETWeb Project will pay for 25 registrations – 1st come first serve.</p>	
<p>Discussion of Hospital EOP's for DSHS</p>	<p>Meeting adjourned at 10:05 with a motion made by Brent Smith and seconded by Bertha Evans.</p> <p>Discussed and obtained permission from the hospitals who had submitted their Hospital EOP's to DSHS. DSHS needs a copy of the EOP's as part of their Technical Assistance requirement for their CDC Grant.</p> <p>All hospitals agreed that I could release this information to DSHS.</p>	<p>FYI</p>
<p>Needs Assessments</p>	<p>Forms distributed and all those entities who had not submitted their Needs Assessments for FY 10-11 asked to turn their assessments in by the end of the day.</p> <p>Everyone who has a Disaster Trailer needs to check for leakage.</p>	<p>FYI</p>
<p>Emergency Medical Task Force Presentation Bobby Buchanan</p>	<p>Bobby gave an update concerning the latest State EMFT conferences calls as well as discussions from our EMTF-6</p>	<p>FYI</p>

	<p>conference calls. We will have monthly EMTF-6 Conference Calls each 3rd Tuesday of each month: 9:00 – 9:45 – Ambulance Strike Team 10:00 – 10:45 – MMU Strike Team 11:00 – 11:45 – RN Nurse Strike Team</p> <p>RN Nurse Strike Team will be the most difficult team to recruit. Bobby has asked to be invited to hospital Health Fairs, Skills Days, etc. Also asked that you start to promote the strike team during nurse orientation through your nurse educators.</p> <p>Robin Gage will serve as one of the RN Strike Team Leaders for RAC-F</p> <p>MMU Strike Team: to join this team, there are some pre-reqs– ICS; Registered in ESAR-VHP; WebEOC Training.</p> <p>RAC-G will augment staffing, RAC-F will be the lead on this project.</p> <p>Ambulance Strike Team: 8 Ambulances from RAC-F (1 Full Strike Team).</p> <p>Brent Smith will be the Ambulance Strike Team Leader</p> <p>EMTF-6 Budget:</p>	<p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p>
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<p>Southwest Center for Pediatric Environmental Health - UT Tyler - Shannon Cox</p> <p>Site/Monitoring Visits</p>	<p>\$77,000.00 – MMU \$40,000.00 – Communications \$46,000.00 – Training/Education MMU Deployment – need 6 people form RAC-F to go</p> <p>Ambulance Strike Team Exercise – deploy to mustard point – possible in June</p> <p>Each year EMTF-6 will have a drill/exercise to test EMTF components</p> <p>We have a Volunteer Check-off list</p> <p>We have an Interest Request for each component for EMTF on the RAC website.</p> <p>Southwest Center for Pediatric Environmental Health – UT Tyler: This program will serve as an advocate for Pediatrics during the time of a disaster. We will partner with this agency to promote pediatric efforts during a disaster. Shannon will work with the General Assembly Education/Injury Prevention/Pediatric Committee as well as the Symposium Committee.</p> <p>Sets were set for Hospital and EMS Agencies for FY 10-11 Site/Monitoring Visits</p>	<p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p>
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<p>Updates: WebEOC</p> <p>Meeting Adjourned - 11:10 am</p>	<p>CEO and Administrators Breakfast – 2/10/11 ESAR-VHP Training – 2/10/11</p> <p>Motion to adjourn made by Norman Prewitt and seconded by Russell VanBibber.</p> <p>Meeting called to order by Carol Slider at 10:10 am</p>	<p>FYI</p>
<p>Homeland Security Work Group Update</p>	<p style="text-align: center;">COG – RAC HOMELAND SECURITY WORKGROUP MEETING AGENDA ITEMS December 15, 2010</p> <p>I. Introductions for New Attendees</p> <p>II. Working Groups:</p> <ul style="list-style-type: none"> ➤ Health/Medical ➤ Medical Special Needs ➤ Interoperability Communications ➤ Mental Health ➤ Sheltering ➤ WebEOC Committee ➤ Responders (Fire/Ems/Law Enforcement) ➤ MOU'S <p>Working Group Assignments:</p> <ul style="list-style-type: none"> ➤ Review goals/objectives ➤ Assignments for next meeting ➤ Report Updates 	<p>FYI</p>

	<p>*Discussion of redefining and or renaming some of the working groups. Group consensus was to combine the following working groups into one Sheltering workgroup since all are focusing on the sheltering aspect: Medical Special Needs, Mental Health, and Sheltering. The MOU workgroup has met its goals and is no longer moving forward, so it will be retired. The Responders working group mainly focuses on training needs at each meeting, so it will be renamed the Training Working group and will broaden its goals to include addressing training needs for everyone in the region.</p> <p>III. Emergency Medical Task Force Presentation (EMTF) a. Presented by Bobby Buchanan</p> <p>*Bobby is the new EMTF coordinator for RACs F & G. His contact information is</p> <p>IV. National Weather Services Presentation a. Winter/Spring Outlook present by Keith Stellman</p> <p>*Our region is currently in La Nina. Expect drier and warmer climate on average for this winter and spring with possible cold spurts.</p> <p>V. Announcements a. WebEOC Training for <u>EVERYONE</u> (Disaster Tuesdays) i. 1st Tuesday of every month – next session – January 4, 2011 ii. Permanent Conference Number:</p>	<p>FYI</p> <p>FYI</p>
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<p>GETAC Update</p>	<p>(209) 647-1000 Passcode: 278727#</p> <ul style="list-style-type: none"> iii. 10:00-11:00am training <ul style="list-style-type: none"> b. ICS 300 and 400 courses <ul style="list-style-type: none"> i. January 10-14, 2011: 9am-4pm each day ii. Courses will be held at the Mt. Pleasant Civic Center iii. Register online at www.preparingtexas.org <ul style="list-style-type: none"> c. 2nd Annual WebEOC Conference date set for April 20-21, 2011 <ul style="list-style-type: none"> i. New users and elected officials class – April 19, 2011 <p>*WebEOC workshop date is tentative due to a scheduling difficulty with instructors and participants since the Homeland Security/Hurricane Conference occurring the following week. The final date of the workshop to be released soon.</p> <p>VI. Next Meeting Scheduled for March 10, 2011</p> <p>GETAC November 22, 2010 @ 18:00</p> <hr/> <ul style="list-style-type: none"> 1. Called to order at 18:05. 2. Minutes passed. 3. DSHS appreciated for excellent 	
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	<p>conference.</p> <p>4. Chair Report</p> <p>5. Assistant Commissioner Report</p> <p>a. Legislative session has started from DSHS perspective.</p> <p>i. HB 49 and HB 108 ... marijuana / K2 related bills. May cause some EMS providers certification issues.</p> <p>ii. HB299 ... repeal of DRP</p> <p>iii. Many related to DWI/DUI</p> <p>iv. No planned 'special session the time.</p> <p>b. Budget deficit estimated \$15-30 billion ... actual numbers in January 2011. Total budget is \$99 billion.</p> <p>i. 5% DSHS cuts already submitted. Additional 10% (in 5% increments) proposed cuts for 2012-2013 also prepared.</p> <p>1. A proposed \$25 million cut in uncompensated care in included.</p> <p>2. Many services in Kathy's division are "critical" (EMS).</p> <p>6. State EMS/Trauma Systems Report</p> <p>a. Meeting dates for 2011.</p> <p>b. Third designation coordinator has been hired ... Elizabeth Stevenson Fully staffed now.</p> <p>c. Will begin stroke support center survey process early 2011.</p> <p>i. 7 surveyors trained</p> <p>d. Trauma Centers</p> <p>i. 258 Centers (13 in active</p>	
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	<p style="text-align: center;">pursuit / 16 I's / 9 II's / 48 III's / 18? IV's)</p> <p style="text-align: center;">UTMB has verification visits scheduled for January 2011.</p> <ul style="list-style-type: none"> e. \$71.5 million distributed in 3588 this year. Application out mid-December. f. Other funding over the year reported. <p>7. Assistant Commissioner Report</p> <ul style="list-style-type: none"> a. Trauma / EMS registry vendor (Consilience) has been selected. Working on contract now. <ul style="list-style-type: none"> i. Many requirements listed to meet selection criteria. ii. Consilience is a registry software vendor based in Austin. iii. Many demonstrations to date ... more planned. iv. Obtaining about 20 servers to operate the system. b. Linda Jones has moved to another division in DSHS. Management of the registry is under Tammy Sajecks division. c. Stroke Registry? Looking at this issue now. Complicated, long process to develop. d. Have also sent in proposed budget cuts. <p>8. Committee Summaries</p> <ul style="list-style-type: none"> a. Air Medical – <i>see those notes</i> <ul style="list-style-type: none"> i. Worked on rules document ii. Consumer presentation on their experience with air 	
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	<p>medical / ground EMS. Workgroup formed.</p> <ul style="list-style-type: none"> iii. Workgroup for a response to the FAA recommendations paper. <p>b. Cardiac – <i>see those notes</i></p> <ul style="list-style-type: none"> i. Report on data collection project ... data collection elements from EMS and hospitals that are easy to collect. Some are easy to find, some not. ii. Discussed the need to identify best practices of regional systems. iii. Funding is needed. iv. Looking at developing a ‘how-to’ guide for building STEMI system for RACs <p>c. Disaster</p> <ul style="list-style-type: none"> i. Met twice this week ii. Looking at consolidating various MOAs into one document. Workgroup formed. iii. Submitted language to DSHS to improve iv. AmBUS project continues. Renamed to ... v. Disaster Drill tool kit is completed and will be sent to RACs vi. Survey for how much money hospitals are spending for preparedness (own vs. grant) vii. Developing a distribution plan 	
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	<p>for the evacuation wrist bands.</p> <ul style="list-style-type: none"> viii. Continue to form the \$2 million Emergency Medical Task Force project. <p>d. Education</p> <ul style="list-style-type: none"> i. Poster presentations on display at the conference ... first time to do this. ii. National EMS education standards being reviewed. <ul style="list-style-type: none"> 1. Asked Medical Directors and EMS committee to look at this document also. iii. DSHS Dept. of Health Education Training manual is completed. <ul style="list-style-type: none"> 1. Committee has been all over the state helping programs meet the accreditation requirements. 2. Some question of making 2013 the final date to meet compliance. iv. Mission statement developed for the committee. <p>e. EMS</p> <ul style="list-style-type: none"> i. Thanks to DSHS field staff and DSHS for setting up DEA meeting today. Good meeting. ii. Poster presentation at conference is/was a success. 	
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	<ul style="list-style-type: none"> iii. Reviewed 157.1, 157.4 and 157.5 draft rules. Only one minor change in 157.4 (address issue). <ul style="list-style-type: none"> 1. Approved all three to be sent to GETAC. iv. Reviewed the 'gap analysis' tool. Available on meeting documents DSHS web site. v. Finishing narcotic control white paper. Few more slight changes anticipated before release (2/2011). vi. Heard a consumer's presentation on air medical / ground experiences. vii. Lengthy discussion on paramedic education requirements and discussions. <ul style="list-style-type: none"> 1. There has not been a stakeholder meeting to decide if this is really what Texas wants to do. 2. Beware of making accreditation too laborious for some areas of the state. 3. Ask GETAC to form a 16 member task force to determine if Texas needs accredited paramedic education by 2013 in all areas of the state. <p>f. Injury Prevention – <i>see those notes</i></p>	
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	<ul style="list-style-type: none"> i. Reviewed existing adult fatality review laws. ii. Discussed supporting the use of red-light camera as an injury prevention tool ... discuss more later. iii. Discussed fall prevention programs in the state. Heard presentation on “matter of balance”. iv. Will have workday meeting on 4th Friday in month before GETAC meeting. v. Public comment on texting & driving ... need to start looking at this topic. vi. Cochran review shows 30% reduction of side-impact collisions. g. Medical Directors <ul style="list-style-type: none"> i. Request to DSHS regarding PULSE missed ... will present in February 2011. ii. Discussed medical direction for disaster shelters. iii. Position statement for the need for a State EMS Medical Director. Group formed to work on this. <ul style="list-style-type: none"> 1. 22 states have a state med director ... only finding 2 job descriptions. iv. Incident medical direction during a disaster v. Will review the gap analysis 	
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	<p>for paramedic accredited education.</p> <ul style="list-style-type: none"> h. Pediatrics – <i>see those notes</i> <ul style="list-style-type: none"> i. Liaison reports heard ii. Texas met 80% EMS-C annual report/survey. <ul style="list-style-type: none"> 1. Data to be presented at the February meeting on those performance measures. iii. Discussed forming regional pediatric medical direction process to augment existing EMS med control. iv. Briefly reviewed suggested EMS pediatric equipment ... will review more in February. v. Heard a report from Child Fatality Review program. vi. Will discuss pediatric categorization in February. vii. Reviewing pediatric related RAC audit filters. viii. Approved ED equipment guidelines document ... asks GETAC to approve document as the standard of care in Texas ... GETAC council has not reviewed ... will vote in February. i. Stroke – <i>see those notes</i> <ul style="list-style-type: none"> i. Discussed stroke registry solution. ii. Updated on support stroke 	
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	<p>facility survey process.</p> <ul style="list-style-type: none"> iii. Heard presentation from DNV ... them and another agency are pursuing stroke survey process. iv. Heard Cardiovascular Disease group presentation on their tool kit. <p>j. Trauma</p> <ul style="list-style-type: none"> i. TETAF report ii. Discussed ACS report review. iii. Discussed Registry and TQUIP iv. Committee will be revising / reviewing the current trauma rules. Due in May. v. Presentation on ??? vi. Dr. Rhyne gave update on trauma survey process changes. vii. RACs asking to form a committee to review the ACS report for RAC related issues. <ul style="list-style-type: none"> 1. Actually asking taskforce be a GETAC taskforce. 2. Review document ... make recommendations from ACS report related to Trauma Systems improvement and development. 3. Wanda Helgason to chair the taskforce. <p>9. Liaison Summaries</p> <ul style="list-style-type: none"> a. TETAF – <i>see those notes</i> <ul style="list-style-type: none"> i. Coalition to Protect Trauma 	
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	<p>Care is up and running. Have a web site (protecttraumacare.org). Membership is encouraged.</p> <ol style="list-style-type: none"> 1. Have about 100 organizations joined so far. 2. Legislative session will be tough. Must have a broad-based voice at the capital. 3. Will ask for what we currently get + more. 4. Also looking at the ACS document for items needing legislative action. Will discuss the need for legislation during December conference call. <ol style="list-style-type: none"> ii. Initial Legislative Watch document distributed yesterday. Everybody needs to be on the look-out. iii. Stroke survey process continues. iv. Approved raising Trauma Survey fees. v. Elections ... Jorie Klien will remain Chair. Jim Parisi will be new Treasurer. <p>10. DSHS Response to GETAC forming a support document on Red Light Cameras</p> <ol style="list-style-type: none"> a. Would exceed the authority of GETAC ... legal did not approve the language presented. 	
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	<ul style="list-style-type: none"> b. Dr. Steward notes GETAC has produced support documents in the past ... why not this one. ??? DSHS. c. Ask legal if wording can be changed to a more general statement to meet approval. d. Chair has the authority in procedural rules to pen documents when time is a factor. <p>11. Public Comment on Paramedic Accreditation by 2013</p> <ul style="list-style-type: none"> a. Build taskforce with each Chair + 2 more from EMS, Education and Med Dir. committees + 4 other stakeholders not from those committees. b. Texas rule does allow for processes to avoid National Registry certification. <ul style="list-style-type: none"> i. DSHS does not have the resources to write a state paramedic exam. ii. National Registry certification has advantages. c. Taskforce needs very specific scope. d. Have to establish a date. e. Chair for State Board of EMS for Ohio – same problem. Granted a 5 year extension for this process. Legislation to obtain grant funding. Seeking training for 60+ programs desiring National accreditation and the 5 National accredited program will create best practices. f. Motion to form the taskforce ... will Texas do and recommendations by 	
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	<p>July 2011. Passed.</p> <p>12. General Public Comment</p> <p>a. Linda Jones – Reviewed list of highlights of her experience with the Trauma Registry. Thanks GETAC for their compassion and devotion.</p> <p>13. Adjourn at 20:05</p> <p><u>RAC Chairs</u> <u>November 20, 2010 @ 18:30</u></p> <hr/> <p>1. Called to order by Emily at 18:31</p> <p>2. Registry Update</p> <p>a. Vendor selected ... Consilence</p> <p>b. Registry software vendor ... international operations</p> <p>c. Has been some on-line demonstrations. Will demo at conference on Monday (8,1,3p)</p> <p>d. Contract pending, then will develop a scope of work.</p> <p>e. Purchasing servers</p> <p>f. Working and installing data elements per national standards.</p> <p>g. Linda Jones resigned ... workgroup moved to another manager (Tammy Sajack)</p> <p>h. What about the \$155K for stroke? From general revenue funds. Given to chronic group with thoughts to give some to Epidemiology ... no mandate for stroke registry, so money not used.</p>	
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	<ul style="list-style-type: none"> i. Timeline for new EMS/Trauma Registry? ... goal 1/1/2012 go live. j. Workgroup of stakeholders planned to continue through completion. k. Plan to meet EMS and Trauma national data bank minimums l. Will Linda Jones group stay under Tammy Sajack's division ... Yes. Will her position be filled ... No, but replaced with a program manager to oversee projects. <p>3. Community Health Needs Assessment</p> <ul style="list-style-type: none"> a. Presentation <ul style="list-style-type: none"> i. Many resources doing community health assessments that their data may be helpful to the RACs. ii. www.dshs.state.tx.us/chs/healthcurrents iii. Potentially Preventable Hospitalizations Project ... www.dshs.state.tx.us/ph iv. mike.gilliam@dshs.state.tx.us b. How current is data ... variable. <p>4. Pool Safety Council (Child Drowning)</p> <ul style="list-style-type: none"> a. Presentation posted on web site (dshs and poolsafety.org) b. Focusing on 'entrapment' events c. Federal funds available to counties. d. Entrapment accidents are not being reported. e. Is entrapment reportable on Texas form? No ... need to look at adding to the form. <p>5. Contract & Funding Update</p> <ul style="list-style-type: none"> a. Office staffed with designation 	
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	<p>coordinators now ... Kathy Moon and Elizabeth Stevenson.</p> <ul style="list-style-type: none"> b. Terri Vernon has moved to enforcement. Indra Hernandez fills Terri's position. c. November 30, 2010 ... meeting for 24/7 ED physician coverage meeting. <p>6. Trauma Systems Program Update</p> <ul style="list-style-type: none"> a. ACS Recommendations – Trauma Systems met last month. No priorities set yet. <ul style="list-style-type: none"> i. Notes from Trauma Systems committee meeting last month to be released soon. ii. One thing was to not wait for Trauma Registry to be developed before proceeding, but to rather identify current data sources in the state that may have beneficial data. Looking at having a February 2011 meeting with OEMS/TS, EPI/stakeholders to identify data sources. List of desired Injury prevention and performance improvement data elements to Anne by January 10, 2011. b. Support Stroke Center survey process is rolling out. <p>7. Disaster MOU</p> <ul style="list-style-type: none"> a. Combining agency and individual MOU's with the state into one MOU. Concept further discussed for EMTF (DSHS) to contract through the RAC to activate the providers. RAC would 	
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	<p>MOU with agencies and providers. Reimbursement questions. A workgroup is being formed to discuss this concept. Will be meeting often in the short-term to approve/develop so that can go through the processes before next hurricane season. Looking for RAC Chair participation ... contact Eric if interested in participating.</p> <p>8. Adjourn at 8:15</p> <p>Air Medical November 20, 2010 @ 09:00</p> <hr/> <ol style="list-style-type: none"> 1. Called to order by Shirley Scholz at 09:01 2. Eight members present. 3. Controlled Substances Control Process in EMS <ol style="list-style-type: none"> a. EMS committee will review the white paper tomorrow. Document will be vague. Have formulated some questions for DEA. Good start up document. b. Distributor's license in question. Need to consult local DEA recommendations. c. Meeting Monday with DEA this week at 1:30p (room 400). 4. Federal Register (October 12th) Items of Proposed Rule Making by the USDT FAA <ol style="list-style-type: none"> a. Several sections. Some rules / items are significant and/or controversial. <ol style="list-style-type: none"> i. Agencies with >10 aircraft have "control centers" 	
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	<ul style="list-style-type: none"> ii. Several weather items ... decreasing weather minimums, IFR vs. VFR iii. Pre-flight risk analysis ... develop a tool. iv. Several equipment requirements ... terrain monitors, recorders, v. Instrument rated pilot requirements and other training requirements. vi. Safety equipment for over-water flights. <ul style="list-style-type: none"> b. FAA actively soliciting public comment. All encouraged to read and comment. c. Should GETAC take a position statement on these recommendations? <p>5. Rotor Wing Air Ambulance rule (157.12)</p> <ul style="list-style-type: none"> a. Process redirected about 6 months ago to develop a bulleted document to address concerns. <ul style="list-style-type: none"> i. This process has been completed and reviewed. ii. Process continues to flounder ... frustrations. Consuming too much of committee's time. <ul style="list-style-type: none"> 1. Continue with bulleted process or revisit the draft created over the past 2 years? 2. Committee should identify issues in the rule that are critical to Texas air medical operations. 3. DSHS states committee's 	
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	<p>role is finished until the State draft of the rule is presented back to them. Not sure when the DSHS draft will be presented (? February?). DSHS real busy right now.</p> <ol style="list-style-type: none"> 4. Committee's product very detailed ... DSHS rule cannot have that much detail. 5. DSHS has to look at <u>all</u> contributions from stakeholders (GETAC, FAA, providers, individuals, etc.) when crafting the rule. 6. DSHS must take the product of the GETAC air medical committee expertise seriously. Don't want weaknesses in the ground industry to repeat in the air medical industry. <ol style="list-style-type: none"> 6. New committee members ... Stacy and Alicia re-appointed. Three departing members. New members intro'ed. 7. 2011 meeting dates announced. 8. Public Comment <ol style="list-style-type: none"> a. Parent of child with a bad experience with EMS reviewed his experiences. Illustrated many 'system' issues identified in her experience. Need better structure for activating the <i>costly</i> air medical service. 9. Actions <ol style="list-style-type: none"> a. Develop a workgroup to write a response to the Federal Register FAA 	
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	<p>recommendations. Passed.</p> <ul style="list-style-type: none"> i. Question regarding the GETAC 'body' being able to lobby the FAA. Group can put together discussion points for 'individuals' to comment on. b. Develop a workgroup to review recommendations of the public comment in 8a. <p>10. Adjourn at 10:00</p> <p>Pediatrics November 20, 2010 @ 10:30</p> <hr/> <ul style="list-style-type: none"> 1. Called to order at 10:35 2. Six members present. 3. Liaison Reports <ul style="list-style-type: none"> a. Air medical – see those notes for meeting this week. b. EMS committee – c. Education – did not attend last meeting. d. Injury Prevention – not present e. Medical Directors – working on several projects; many position papers. f. Stroke – g. Trauma – did not attend. Several committee members attended 2-day ACS review. h. RAC Chairs – not present ... written report. EMS-C surveys, i. Disaster – make sure pediatric addressed in EMTF projects. 4. EMS-Childrens Report 	
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	<ul style="list-style-type: none"> a. EMS survey project complete ... 81% return rate ... thanks to the RAC's. First time Texas reached the 80% return rate goal. b. EMS Regional Pediatric Medical Control ... still studying. c. EMS Childrens Special Needs during a disaster training is ongoing. More regions planned. Need to partner with others to make budget to hold these trainings. d. Promoting the National recommendations for the safe transport of children in ambulances. <p>5. Child Fatality Review Team Update</p> <ul style="list-style-type: none"> a. State quarterly meeting yesterday in Austin. Meet all over the state. b. Legislatively mandated. c. Historical review provided ... limited funding. Most areas of the state covered. d. Planning to begin comparing Texas data with other state's data. e. Position statements available on the website ... developing more now and in future. f. State level team assembled. g. Data collection continues to be a struggle ... chapters made up of volunteers. h. Looking for partners in injury prevention. <p>6. ACS Trauma Systems Report</p> <ul style="list-style-type: none"> a. Report received ... 2-day review in Austin in October by GETAC Trauma Systems. 	
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	<ul style="list-style-type: none"> b. Brief Q&A on Monday 11a-12p on the report in this room. c. Some recommendations not capable of change ... statutorily prohibited. d. Prioritizing the recommendations is the next step. <p>7. Trauma Registry Update</p> <ul style="list-style-type: none"> a. Vendor selected – Consilience <ul style="list-style-type: none"> i. No history with a ‘trauma’ registry ... but experienced in other registries. ii. Looking to do some on-site visits to demonstrate. Also planned during EMS conference. iii. State level review process of the required components is on-going. iv. Continue to work with the state regional registry workgroup. v. Hope to have a contract signed sometime in December. b. <i>Had to leave for TTCF Board meeting.</i> <p>8. Level III Trauma Center Designation</p> <ul style="list-style-type: none"> a. Driscoll Childrens approved to move forward with Level III initial designation. b. Will discuss Pediatric Categorization at the February meeting. <p>9. Quality Initiatives – defining new directions</p> <p>10. ACEP & AAP Ambulance Equipment Guidelines/Recommendations</p> <p>11. HAD TO LEAVE FOR TTCF BOARD MEETING.</p>	
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Disaster Committee
November 20, 2010 @ 13:00

Unable to Attend

Stroke Committee
November 20, 2010 @ 14:30

1. Called to order by Dr. Rutledge at 14:48
2. 5/9 members present
3. Stroke Registry Update
 - a. Three state options?
 - b. Stroke Registry is not required in the state stroke rules. Reporting is required of all Texas hospitals, and designated facilities are required to use a registry.
 - c. Gap analysis? DSHS comparing JCAHO and DNV survey processes.
4. DNV Primary Stroke Center Certification
 - a. Accredited by CMS to survey hospitals.
5. Comprehensive Stroke Center update
 - a. TJC criteria/process has not been published.
 - b. Have been asked to partner with Florida and New York.
 - c. In Florida, the CEO signs an attestation that facility meets criteria of comprehensive per the Brain Attack Coalition.
 - i. Why allow comprehensive to use attestation process and other levels have to use a survey process?
 - ii. Would result in 3 survey

	<p>processes for 3 different levels ... problematic for DSHS.</p> <p>iii. Rutledge proposes that GETAC Stroke develop Comprehensive Stroke Center criteria. Motion Passes.</p> <p>6. Support Stroke Facility update</p> <p>a. Annual Stroke symposium recently ... 77 in the class.</p> <p>b. Developed Stroke surveyor course ... 7 surveyors credentialed. As soon as applications approved by DSHS will begin surveying hospitals.</p> <p>i. Need standardized filters for these facilities.</p> <p>c. Will TETAF initial survey be 'soft' like JCAHO. Have discussed ... likely in some degree.</p> <p>7. Regional Advisory Council update</p> <p>a. Can RAC's certify support stroke facilities. Can't certify.</p> <p>b. Now that there is a state designation process, the RACs should do away with their inter-RAC recognized support stroke center processes.</p> <p>c. Focusing on just a few of the stroke 'system' components. RACs should look at the 'system'.</p> <p>8. Texas Cardiovascular Disease and Stroke Partnership Goal III Committee</p> <p>a. Improved quality of life through early detection. PDF tool kit available on-line. Sent out to the RAC Chairs. Seeking RAC (conduit) expertise on the local area /</p>	
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	<p>demographics to get this information out to the public.</p> <p>9. Committee Membership Changes</p> <p>a. 4 leaving</p> <p>10. Public Comment</p> <p>a. Will be making a push to maintain the \$155,000 appropriated to the Council for Cardiovascular Disease and Stroke (CCDS) this past period. Not all of the funds used. This will be one of top three legislative initiatives. Will ask everyone to help secure this funding for stroke.</p> <p>i. Questions regarding the \$155K? Who? Where? To RACs?</p> <p>ii. Historical disconnect between CCDS and the RACs.</p> <p>iii. Stroke is unfunded mandate. Would have been helpful to send this \$\$ to the RACs.</p> <p>b. Rule does not require designated stroke centers to accept stroke patients. Needs to be looked at.</p> <p>c. GETAC and CCDS should work together.</p> <p>11. Adjourn at 15:55</p> <p><u>Cardiovascular</u> <u>November 20, 2010 @ 16:00</u></p> <hr/> <p>1. Called to order at _____</p> <p>2. Seven members present</p> <p>3. Report from data collections workgroup</p>	
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	<ul style="list-style-type: none"> a. Overhead presentation. <ul style="list-style-type: none"> i. Data collection options: Action, Cath PCI, EMS data ii. Action Registry (Premier vs. Limited options) ... \$1,800/yr. No regionalization of data. b. Next steps <ul style="list-style-type: none"> i. Make data collection / management a priority. ii. Request leadership role from PCI centers and major EMS agencies. iii. Agree to common data definitions iv. EMS as an equal partner. v. Collaborate / Cooperate with other statewide efforts vi. Improved communication and information sharing <ul style="list-style-type: none"> 1. Texasdatamatter.com 2. Data Management "toolbox" vii. Advocacy (DSHS, AHA, ACC, ACEP, NAEMT, TMA, THA) viii. Empower the Cardiac Care committee. ix. Funding? x. Accountability 4. Establishing Workgroups <ul style="list-style-type: none"> a. Data collection <ul style="list-style-type: none"> i. Need to push the national organizations (NCDR, GWTG) collecting the data through their registries to share the information with regional oversight bodies/RACs readily. 	
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	<p>Money where their mouth is promoting regional systems of care.</p> <ul style="list-style-type: none"> b. Funding Strategies <ul style="list-style-type: none"> i. RACs get 'trauma' money ... issues when have to spend it in RAC on 'non-trauma'. ii. Cardiac and Stroke physicians must go to the Legislature to acquire funding for their systems ... just like Trauma did years ago with SB102. c. Long Range Planning / Systems Development <p>5. Develop a STEMI Field Guide?</p> <ul style="list-style-type: none"> a. A funding field guide for the local providers would be very valuable. b. Discussed rule making process ... legislative mandate must be issued for rule to exist. <ul style="list-style-type: none"> i. GETAC can't lobby the legislature to mandate a Texas STEMI system, but the various stakeholder groups and individuals can and should. Will never get funding until the system is mandated by the legislature. <p>6. Need workgroup to establish a <i>minimum</i> Texas data dictionary</p> <p>7. Need workgroup to bring together the various stakeholders to lobby for cardiac systems.</p> <p>8. Need workgroup to system development guide (without funds)</p> <p>9. Committee changes</p>	
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	<p>a. 2 reappointed b. 2 leaving c. 2 added</p> <p>10. Adjourn at 17:38 11. Texas Trauma Coordinators Forum November 21, 2010 – 09:00 to 12:00</p> <hr/> <p>EMS Education November 21, 2010 @ 09:00</p> <p style="text-align: right;"><i>Unable to</i></p> <p><i>Attend</i></p> <hr/> <p>Trauma Committee November 21, 2010 @ 10:30</p> <p style="text-align: right;"><i>Attending</i></p> <p><i>TTCF Meeting</i></p> <hr/> <p>EMS Medical Committee November 21, 2010 @ 13:00</p> <p style="text-align: right;"><i>Unable to</i></p> <p><i>Attend</i></p> <hr/> <p>EMS Committee November 21, 2010 @ 14:30</p> <p style="text-align: right;"><i>Unable to</i></p> <p><i>Attend</i></p> <hr/>	
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Injury Prevention Committee
November 21, 2010 @ 16:00

1. Called to order at 16:35
2. Eight members present.
3. Existing Laws regarding Fatality Review Teams
 - a. There is a Health & Safety Code that allows for adult fatality reviews. Limited to intentional acts only. Doesn't allow for unintentional injury.
 - b. Will have to work with Trauma Systems to work a process into the rule.
4. Position Statement for Red Light Cameras
 - a. Varying extreme viewpoints.
 - b. Reduce side impact collisions.
 - c. Discussed timing of the yellow lights.
 - d. TTCF supports creating a position statement. Asked to support their own. Utilize wording from the Cochran report ... will attach to web site.
 - i. Need position statement on texting/driving.
 - e. Committee must be careful and not 'lobby'.
 - f. Motion - craft statement from plain language summary of the Cochran report. Passed 100%.
 - g. Members will investigate data from municipalities to support the Cochran report.
5. Current Programs in Texas regarding Fall Prevention

	<ul style="list-style-type: none"> a. Matter of Balance – Susan Burchfield (Inj Prev Coor for Scott/White & Temple RAC) <ul style="list-style-type: none"> i. Doing program x 3 years. Very workable and successful in their area. ii. Evidence based program. iii. Targeted to seniors ... classes no larger than 12. iv. Materials are free through the agency on aging. 6. Routine Workday Meetings for 2011 <ul style="list-style-type: none"> a. Fourth Friday of the month preceding the GETAC meetings. b. January 2011 meeting will be in Austin. 7. ACS Report <ul style="list-style-type: none"> a. Will plan to create an injury prevention plan for Texas b. TTCF (Scott) and TETAF (Robin) will partner. c. Need contact information between each groups. 8. Committee Members <ul style="list-style-type: none"> a. 1 Leaving, 3 Re-appointments, 2 Additions (Ram and Susan Burchfield) 9. Public Comment <ul style="list-style-type: none"> a. Rick – DRP ... there is a process to obtain an “occupational” drivers license when license is revoked to allow for work. Need to talk to local officials on the hazards of willy-nilly giving handing out “occupational” 	
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	<p>licenses after DWI/DUI.</p> <ul style="list-style-type: none"> b. More citizens killed in Texas each year from alcohol than in the overseas conflict each year. Jorie has asked the Governor to establish a DWI task force in Texas. <ul style="list-style-type: none"> i. Must get tougher on 2+ time offenders. ii. Texas has very lax occupational licensing standards compared to other states. <p>10. Adjourn 17:40</p> <p>TETAF <u>November 21, 2010 @ 18:15</u></p> <hr/> <ul style="list-style-type: none"> 1. Called order by Jorie at 18:20 2. Round the room introductions 3. Ballots distributed to all RACs except RAC D (absent) 4. Treasurer's Report <ul style="list-style-type: none"> a. Balances are \$11,353 and \$132,051 5. Secretary's Report <ul style="list-style-type: none"> a. Minutes from October and November ... Jacky and Scott M. No changes. 6. TETAF Board Elections <ul style="list-style-type: none"> a. Chair, Treasurer, Dir. at Large x 2 b. Nominees allowed time to provide a brief description of their desire to serve. c. Two resignations to the board ... Doug Havron (Disaster Chair) and Russell VanDeaver (RAC Chair) 	
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	<ul style="list-style-type: none"> d. Vote winners <ul style="list-style-type: none"> i. Chair – Jorie Klein ii. Treasurer – Jim Parisi iii. Director at Large #2 – Dr. Rhyne iv. Director at Large #4 – Rick Antonnise v. Motion made to destroy the ballots 7. Proposed Budget <ul style="list-style-type: none"> a. Finance committee has been formed and active in the development of this budget. b. Overhead illustration provided. c. No other state likeness out there to follow ... some similar. d. Proposed survey fees reviewed <ul style="list-style-type: none"> i. Some level IV's with surgeon surveyor. ii. Fees cheaper than the ACS going rate. Also fall below other state's rates. iii. Define "licensed" number of beds for level III fees iv. Non-subscriber fees will be \$2,000 more. v. Definition of Level IV with OR and ICU capability? Will be based cases being in those areas. vi. Relatively confident these increases will maintain TETAF operations for quite some time. May be marginal adjustments over time. vii. Minimal increase compared 	
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	<p>to other survey processes (stroke, chest pain center, ACS).</p> <ul style="list-style-type: none"> viii. Trauma Survey fee has been at bargain prices for 3 years. ix. Increases do not include increases in surveyor honorarium. x. Motion made to approve increases (Jacky/Eric) ... Passed with no opposition xi. Proposed budget previously submitted to board ... motion made to approve ... Passed with no opposition. xii. <p>8. TETAF Update</p> <ul style="list-style-type: none"> a. Logo approved and in place. b. First legislative update document provided. <ul style="list-style-type: none"> i. Everything about budget ... estimated at \$28B shortfall. ii. Revenue generating programs will unlikely go away. iii. Unused funds (3588) will likely be given to other programs/causes. iv. Help Dinah watch for bills. c. Stroke Support process moving forward <ul style="list-style-type: none"> i. Seven surveyors credentialed. d. Dinah explained differences education advocacy vs. lobbying. <ul style="list-style-type: none"> i. Look at the IRS "H" election. Softens lobbying restrictions for a 501(c)3 organization. If 	
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	<p>legal and financial advisors recommend, we should pursue. Motion to pursue (Jacky/Eric) ... no opposition.</p> <p>e. Division Reports</p> <ul style="list-style-type: none"> i. Acute Care – Lisa re-elected as chair. Discussed surveyors course. Looking at audit filters. Will begin reviewing the state stroke center rule for needed revisions. Looking at establishing a flash drive. ii. Disaster – no report. iii. EMS – sponsored the EMS Medical Director’s course yesterday. Waiting for web site opportunities. iv. Inj Prevention – 2/21/11 TIPS symposium ... flyer on web site. Will partner with GETAC Injury Prevention group on ACS recommendations. Will be working to strengthen the DWI punishments through a governor’s appointed task force. If you support this, add it in writing. v. Pediatrics – discussing the pedi aspects of the ACS report. Pediatric PI indicators. Sending survey out to the hospitals regarding pediatric care and resources. Sending request to Registry on care provided at III’s and IV’s. 	
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	<ul style="list-style-type: none"> vi. Education – discussed plans for pursuing CE provider status. Discussed budget needs. Working with Pediatrics to provide a pediatric education event. Courtney re-elected as chair. vii. RAC – working on workshop in San Antonio. \$3,000 spending request. Gonna ask GETAC to form a RAC taskforce to look at the RAC rule. viii. Trauma – Administrator education near completion. Reviewed progress of rule review group. Discussed plans for 2011. f. Motion to approve the spending request for the San Antonio RAC meeting (Jacky/Scott C.) ... no opposition. g. Filling vacant division chairs. Discuss at next meeting(s). <p>9. Past Board Members and Division Chairs recognized. Gifts presented.</p> <p>10. Strategic Planning meeting January 18/19, 2011 in Austin.</p> <p>11. Open Discussion</p> <ul style="list-style-type: none"> a. DNV has been approved to provide stroke center designations. Wants TETAF to consider how they can partner with DNV to survey support stroke centers. b. Request TETAF draft a document justifying the survey fee increases 	
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<p>Policies and Procedures</p>	<p>The Policies and Procedures Committee met on 11/16/10 to review the NETRAC P&P's already in place.</p> <p>Motion made by Robin Gage and seconded by Bertha Evans to accept the P&P presented with corrections on the Capitalization Policy and add the depreciation schedule so that we would follow common standard accounting practices.</p> <p>Shae will check with the State/Government allowance on what equipment Depreciation Schedule is.</p>	
<p>Site/Monitoring Visit Schedule</p>	<p>Hospital/EMS agencies Site/Monitoring Visit Schedule was determined during the HPG meeting and will be posted on the NETRAC Website.</p>	
<p>Cannisters/Expired supplies in the disaster trailers</p>	<p>Discussed checking the cannisters for your PAPR's, to make sure they aren't expires as this will result in a Joint Commission finding</p>	
<p>Upcoming Events</p>	<p>Mark is checking with Grainger to see if the cannisters can be rotated.</p> <p>Mid-Term Planning Conference for the Exercise Table Top will be rescheduled.</p> <p>CEO and Administrator Breakfast – 2/10/11</p>	

<p>Meeting Adjourned</p>	<p>ESAR-VHP Training – 2/10/11</p> <p>Motion to adjourn the meeting was made by Brent Smith. Seconded by Bertha Evans and supported by all members present.</p>	
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Minutes recorded by Shae Watson – Executive Director
Meeting Adjourned at 1:10