

**Northeast Texas Regional Advisory Council
General Assembly Meeting Minutes
October 18, 2011**

Attendance: Shae Watson, Mark Mallory, Blaine Jones, LeighAnn Scates, Scott Reid, Kent Klinkerman, Bobby Buchanan, Dave Dutton, Shane Boatwright, James Smith, Russell Thrasher, Karen Stephens, Brent Smith, Danny Wilburn, Louise Thornell, Mary Beth Rudel, Melissa Granberry, Ricky Draper, Liberty Bailey, Carolyn Kain, Kathy Griffis, Jeff Nichols, Robin Gage, Debbie Robison

TOPIC	DISCUSSION	DISPOSITION
Called to Order	Quorum established. Introduction of guest/new members	
Agenda Item Addition:	Consensus of the General Assembly to add Elections to the agenda. Motion made by Kent Klinkerman, seconded by Mary Beth Rudel, and supported by all members present.	FYI
Approval of Minutes: 7/14/11	Motion to approve both minutes from 7/14/11 was made by Scott Reid, seconded by Kent Klinkerman and supported by all members present.	FYI
Treasurer's Report	Treasurer/CPA Report was presented by Norman Prewitt. See Attachment. Motion to approve the Treasurer Report was made by Brent Smith, seconded by	

	Kent Klinkerman and supported by all members present. See attachment.	
Executive Directors Report and Executive Directors Financial Report	The Executive Director presented both her Quarterly Executive Director Report and her Financial Tracking Spreadsheet (Financial Report). See Attachment.	FYI
Director of IT Services Report	The Quarterly Director of IT Services Report was presented. See Attachment.	FYI
Committee Reports Education/Injury Prevention/Pedi	<p>Discussed the following items:</p> <ol style="list-style-type: none"> 1. TNCC and ENPC will be held at TRMC during FY 11-12, dates TBA. 2. Ambus Demo and education. Dates TBA. 3. Paris, Titus, and Hopkins will participate in Kids Safe Saturday again this year. 4. Paris Jr. College needs to have a AED training class for coaches and their staff. 5. \$333.00 – Designated to Hopkins Kids Safe Saturday. 6. Power of Parents Workshops to be presented in all 9 counties. 	FYI

<p>EMS/Aeromedical</p>	<p>Discussed the following items:</p> <ol style="list-style-type: none"> 1. TEX F3 – V Fire 23 Universal frequency for Ground to Air Operations. 2. RAC Wide – Annual Drill for noticed and non-noticed events for Strike Team Response Ambulances 	<p>FYI</p>
<p>Hospital-Registry-QA</p>	<p>Discussed the following items:</p> <ol style="list-style-type: none"> 1. Made the yearly schedule for Case Studies/Best Practices for our Hospitals to report. 2. Reviewed the PI Form more in dept. 3. Discussed Atlanta Mem. Level IV Trauma Designation Survey. 4. WRMC presented a Best Practice/Case Study. 5. Discussed implementation of the Regional Trauma Registry coming in January 2012. 	<p>FYI</p>
<p>Acute Care</p>	<p>Discussed the following items:</p> <ol style="list-style-type: none"> 1. Annual Goals for FY 11-12 2. Outreach programs for our smaller hospitals for education and support. 3. Neurologist to visit smaller hospitals to help with Stroke awareness and expediting those patients quickly into the system. 4. Develop a Regional Stemi 	<p>FYI</p>

EMTF-4 Update	<p>Transport Plan.</p> <p>5. All NETRAC Hospitals are performing 12 lead EKG's in the field and transmitting those to the ER and Cath Lab.</p> <p>The September 8th MMU State Exercise was a success.</p> <p>Identified needs: Recruitment for the MMU Staff Training Video</p> <p>Volunteer management plan/program presented.</p> <p>10 – RN's have been recruited since September</p> <p>\$12,000.00 was budgeted for the exercise, we didn't spent anything close to that amount, so it will go before the EMTF-Steering Coalition to reallocate a portion of these funds to the additional supplies/equipment identified as being needed for the MMU.</p> <p>Mark Mallory, Brent Smith, and Dr.</p>	<p>FYI</p> <p>FYI</p>
---------------	---	-----------------------

	<p>Michael Williams have been added to the EMTF-4 Steering Coalition.</p> <p>Discussed the State Plan for EMTF Governance Structure.</p>	<p>FYI</p>
GETAC Update	<p>Rule 157 still opened.</p> <p>Discussed the RAC Executive Board – Non-Profit Classes that will be held during the November GETAC. Anyone of our Board members wanting to attend, please let Shae know.</p>	<p>FYI</p>
RAC Task Force	<p>The Task Force is still working on our – the RAC Section of Rule 157.</p>	<p>FYI</p>
RAC Christmas Party	<p>Committee voted yes to having a RAC Christmas Party again this year. Executive Board authorizes Shae to look into a date, location, and catering for the party. The party will be held at the Titus Civic Center on December 7th.</p>	<p>FYI</p>
Elections:	<p>Open Positions: EMS Rep; Education Rep; At-Large Rep; and Physician Rep</p> <p>Current EMS Rep: Dave Dutton; Nominated EMS Rep: Brent Smith</p> <p>Current Education Rep: Melinda Hutchins</p>	<p>FYI</p> <p>FYI</p> <p>FYI</p>

<p>Meeting Adjourned</p>	<p>(resigned at her facility); Nominated Rep: Blaine Jones Current At-Large Rep: Ricky Draper; Nominated Rep: Jesse Buchanan</p>	<p>FYI</p>
	<p>Physician Rep currently vacant and no nominees.</p>	<p>FYI</p>
	<p>Motion to cease nominations was made by Mark Mallory, seconded by Jeff Nichols and support by General Assembly.</p>	<p>FYI</p>
	<p>All the position elected by acclamation. Motion made by Mark Mallory, seconded by Jeff Nichols, and supported by the General Assembly.</p>	<p>FYI</p>
	<p>Discussion about is keeping Thursdays as our meeting date took place and it seems Thursdays are the best day.</p>	<p>FYI</p>
	<p>Motion to adjourn the meeting was made by Robin Gage and seconded by Scott Reid. Meeting adjourned at 10:05.</p>	<p>FYI</p>

Minutes recorded by Shae Watson – Executive Director