

**Northeast Texas Regional Advisory Council
General Assembly Meeting Minutes
July 14, 2011**

Attendance: Shae Watson, Russell VanBibber, Melissa Granberry, Meagan Beauchamp, Scott Reid, Connie Stauter, Byron Prince, Shane Boatwright, Kent Klinkerman, Doyce Winchester, Cindy Phelan, Joyce Vanginault, Jeff Nichols, Brent Smith, Karen Stephens, Robin Betts, Mary Beth Rudel, Robin Gage, Dave Dutton, Keith Kelley, Vornetta Compton, Kathy Griffis, Mark Mallory, Norman Prewitt, Bobby Buchanan

TOPIC	DISCUSSION	DISPOSITION
Called to Order	Meeting Called to Order at 1:10 by Russell VanBibber.	
Approval of Minutes: Meeting 4/14/11	Motion to approve meeting minutes from 4/14/11 was made by Keith Kelley, seconded by Meagan Beauchamp and supported by all members present.	FYI
Treasurer's Report	Treasurer/CPA Report was presented by Norman Prewitt. See Attachment.	FYI
	Motion to approve the Treasurer Report was made by Brent Smith, seconded by Keith Kelley and supported by all members present.	FYI
Executive Directors Report and Executive Directors Financial Report	The Executive Director presented both her Quarterly Executive Director Report and her Financial Tracking Spreadsheet	FYI

<p>Director of IT Services Report</p>	<p>(Financial Report). See Attachment.</p> <p>The Quarterly Director of IT Services Report was presented. See Attachment.</p>	<p>FYI</p>
<p>FY 10-11 - OASPR QA Audit Results</p>	<p>NETRAC was Audited by DSHS for the OASPR Quality Assurance Program June 21-23. There were no findings/deficiencies.</p>	<p>FYI</p>
<p>Review of the Regional Stroke Plan</p>	<p>It is the recommendation of the Executive Board to the General Assembly that the Regional Stroke Plan be approved with the addition of HealthSouth Rehab being recognized as a Support Level III Stroke Center for Rehab Hospitals.</p> <p>Motion to approve the Regional Stroke Plan with the recommended correction was made by Meagan Beauchamp, seconded by Scott Reid and supported by all members present.</p>	<p>FYI</p> <p>FYI</p>
<p>Discussion to change the Trauma Systems Plan to a All Hazards Plan</p>	<p>Discussed suggestions for re-vamping our current Trauma Systems Plan to make it reflective of all areas of HealthCare and Disaster Preparedness (All Hazards) that our RAC has been tasked to complete. The Executive Director presented suggestions for sections/divisions/elements</p>	<p>FYI</p>

<p>GETAC - May 2011</p> <p>RAC Task Force</p>	<p>that the plan should consist of, and recommended that we call the plan – Disaster Preparedness and Emergency HealthCare Plan. It was also recommended that the Trauma Registrars and the Policies and Procedures Committee work on re-vamping the plan.</p> <p>This will be the recommendation from the Executive Board.</p> <p>The General Assembly discussed the recommendation and all present are in support of re-vamping the Trauma Plan with the suggested recommendations of the Executive Director. The Trauma Registrars and Policies and Procedures Committee have agreed to work on the plan.</p> <p>GETAC made a lot of discussion on moving forward with the All Hazards Approach to HealthCare and Disaster Preparedness as it is reflected in our contracts.</p> <p>All GETAC Committees and Sub-Committees have been tasked with reviewing and making changes to the Trauma Rule (Rule 157).</p> <p>Both Russell VanBibber and Shae Watson</p>	<p>FYI</p> <p>FYI</p> <p>FYI</p>
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<p><i>General Assembly Committees:</i> Hospital/Registry/QA Committee Annual NETRAC Workshop</p>	<p>sit on this State Task Force. The Task Force has been tasked with the section of Rule 157 that pertains to RAC's, who we are, what we do, now that we are RAC's. The current rule only addresses how to become a RAC, not how to sustain as a RAC.</p>	<p>FYI</p>
	<p>The committee discussed and made changes to the PI Forms to be utilized in the Hospital Registry chart reviews for the region.</p>	<p>FYI</p>
	<p>Updated EMTF Interest Forms for the MMU and RN Nurse Strike Team.</p>	<p>FYI</p>
	<p>Set a date to revise the Trauma System Plan.</p>	<p>FYI</p>
<p><i>EMS/Aeromedical Committee</i></p>	<p>Discussed the EMTF Update received from Bobby Buchanan.</p>	<p>FYI</p>
	<p>Discussed the LPG Grant – will not know the status until August.</p>	<p>FYI</p>
	<p>Discussed FY 10-11 – EMS-County Grant – all agencies who have not submitted receipts need to get them to Shae.</p>	<p>FYI</p>
	<p>Discussed the FY 11-12 – EMS-County distributions.</p>	<p>FYI</p>

<p>Acute Care Committee</p>	<p>Revised the EMS PI Indicators for our region.</p> <p>Reminder for Aeromedical to use Texas Fire 3 channels.</p> <p>Discussed the revision to the Regional Stroke Plan – the addition of HealthSouth being a Support/Level III Stroke Center.</p> <p>Re-set short and long term goals as follows:</p> <ul style="list-style-type: none"> A. Education of non-designated hospitals caring for stroke patients in the NETRAC region, related to stroke awareness. B. Long term goal of establishing a transfer agreement with a Comprehensive Stroke Plan - Denise Dowell will work with Parkland/Southwest Medical Center to form a relationship <p>Stemi: The committee agreed to work on a Regional Stemi Transport Plan</p> <p>St. Michaels and WRMC representatives Will ask about attending GETAC/Stemi meetings.</p>	<p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p>
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Education/Injury Prevention/Pediatrics	<p>Discussed some region wide programs we could implement:</p> <ol style="list-style-type: none"> 1. 30 Minute Workshop – “Empowering Parents to talk to their Children” – provides information on how to have an open dialog with your children. 2. Region wide – Lunch and Learn for Senior Prevention - Falls 	FYI
Annual NETRAC Workshop	The NETRAC Annual Workshop will be held – August 11 th – 9:30 – 12 Noon.	FYI
NETRAC Symposium	<p>MMA Set-up/Exercise – Sept 8th (8:30 – 4:30) Symposium – Sept 9th (8:00 – 5:00)</p>	FYI
Nominations for October Election	<p>Kent Klinkerman and Dave Dutton will work on our nomination process for the October elections.</p> <p>The following positions are open positions: EMS Education At-Large</p> <p>If you have a person you would like to nominate for either of the three positions please contact Kent or Dave.</p>	FYI
EMTF Update	Ambulance Strike Team Exercise was	

<p>Meeting Adjourned</p>	<p>conducted. MMA and AST Committees coming along well. RN Nurse Strike – still waiting on the State MOA to really recruit.</p> <p>FY 11-12 – focus for EMTF will be the AmBus Project – RAC-G will contribute \$100,000 and the EMTF Budget will contribute \$100,000.00, still need other sponsors.</p> <p>Encouraging all EMS Providers to sign the State MOA EMTF Steering Committee has been formed – RAC Chairs, RAC ED’s, RAC – HPG Representatives.</p> <p>Need a Full-Time Task Force Leader.</p> <p>Zumro Trailer has been delayed</p> <p>Motion to adjourn the meeting was made by Mark Mallory and seconded by Norman Prewitt. Meeting adjourned at 1:50.</p>	
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Minutes recorded by Shae Watson – Executive Director