

BIO/RAC
Meeting Minutes
July 8, 2010

Attendance: Shae Watson, Russell VanBibber, Keith Kelley, Norman Prewitt, Scott Reid, Russell Thrasher, Victor Wells, Kelly McCauley, Beckie Cressionnie, Brenda Stone, Karen Stephens, Jesse Buchanan, Cindy Phelan, Bertha Evans, Boris Chavez, Joyce Vanginault, Carol Slider, Mark Mallory, Ricky Draper, Kent Klinkerman, Brent Smith, Allan Helberg, Alan McMillin, Jeff Nichols, Robin Gage

TOPIC	DISCUSSION	DISPOSITION
Called to Order	Meeting called to order by Russell VanBibber at 10:05 am	FYI
Approval of 6/10/10 Minutes	Motion to approve 6/10/10 minutes by Norman Prewitt. Seconded by Keith Kelley and supported by all members present.	FYI
Committees: Drills/Exercise	<p style="text-align: center;">DRILLS/EXERCISE COMMITTEE Meeting 7/8/10</p> <p>Attendees: Shae Watson Russell VanBibber Norman Prewitt Bertha Evans Brenda Stone Jesse Buchanan Robin Gage</p>	FYI

	<p>Russell Thrasher Keith Kelley Beckie Cressionnie</p> <p>Motion to approve 5/13/10 minutes made by Bertha Evans. Seconded by Robin Gage and supported by all members present.</p> <p>Discussion Items:</p> <p>Shae contacted Steve Troden with DSHS to make sure that the Exercise Team will be able to help us develop and plan the Exercise. Mr. Troden will come and meet with the Drills and Exercise Team on October 14th.</p> <p>Functional Exercise Date Set:</p> <ul style="list-style-type: none"> ➤ April 5, 2012 <p>Discussed the Exercise Planning Conference:</p> <ul style="list-style-type: none"> ➤ Discusses some of the concepts and objectives for the exercise ➤ Need to add the list of items to be tested: <ul style="list-style-type: none"> ○ Ambulance Strike Teams ○ Ambulance Staging ○ MIST Team ○ RLO – DDC ○ NETMOC and MACC <p>Exercise Scenario's and Locations:</p> <ul style="list-style-type: none"> ➤ Flash Floods: Hopkins County – Hopkins Co Mem. ➤ Tornado: Bowie County – St. Michael, Wadley, HealthSouth ➤ Transportation Accident: Titus County - Titus Regional 	
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<p>NETMOC</p>	<ul style="list-style-type: none"> ➤ Power Outages: ETMC – Clarksville, Atlanta Mem, GSMC-Linden, Paris Regional <p>Upcoming Drills and Exercises:</p> <ul style="list-style-type: none"> ➤ TAAS – Hazmat Class (8hrs) - August 6th - Texarkana ➤ TAAS – Haz-Whooper (40 hrs) - Mid August - Texarkana ➤ Hopkins Co Mem. - July 28th – Evacuation Drill – Bomb Threat <p>Motion to adjourn made at 8:50 by Russell VanBibber, seconded by Jesse Buchanan, supported by all committee members.</p> <p style="text-align: center;">NETMOC COMMITTEE Meeting 7/8/2010</p> <p>Attendees: Shae Watson Russell VanBibber Norman Prewitt Beckie Cressionnie Bertha Evans Brenda Stone Russell Thrasher Robin Gage</p> <p>Call to order at: 9:55</p>	
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	<p>Approval of 5/13/10 Minutes: Motion to accept minutes are written was made by Robin Gage, seconded by Bertha Evans and supported by all members present.</p> <p>Discussion Items:</p> <ul style="list-style-type: none"> ➤ Review of ICS Forms: <ul style="list-style-type: none"> ✓ Finalized all the forms needed for use in the time of a disaster ✓ Forms: 201, 202, 203, 204, 205, 206, 207, 208-HM, 209, 210, 211, 212, 213, 214, 215, 215-A, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229 ➤ Reviews NETMOC Policy and Procedures Guidance Manual: <ul style="list-style-type: none"> ✓ The committee approved the NETMOC Policy and Procedures Guidance Manual ✓ The Manual will be distributed at the Annual Workshop ➤ SOP's for the NETMOC: <ul style="list-style-type: none"> ○ EMSystems – Russell VanBibber ○ WebEOC – Russell Thrasher and Victor Wells ○ Critical RF- Communications Committee ○ Satellite Phones - Communications Committee ○ RAC Communications Centers - Communications Committee ✓ SOP's will be due at the October 14th meeting 	
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<p>Symposium</p>	<p>Meeting adjourned at 9:15 by a motion made by Bertha Evans and seconded by Norman Prewitt and supported by all present.</p> <p>SYMPOSIUM COMMITTEE Meeting 7/8/10</p> <p>Attendees: Shae Watson Russell VanBibber Robin Gage Bertha Evans Keith Kelley Russell Thrasher Beckie Cressionnie Jeff Nichols Kelly McCauley Blaine Jones</p> <p>Call to order at: 2:10 pm – by Shae Watson</p> <p>Approval of 5/13/10 Minutes: Motion to accept minutes are written was made by Russell VanBibber, seconded by Robin Gage and supported by all members present.</p> <p>Discussion Items: ➤ Committee Chair Reports: ▪ Speakers/Vendor/Sponsors – Shae: ▪ All Speakers were sent an email on 7/8/10, asking for their Bio's and presentations so CE's and CEU's could</p>	
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	<p style="text-align: center;">be prepared</p> <ul style="list-style-type: none"> ▪ Credentialing – Russell V. <ul style="list-style-type: none"> ▪ EMS – CE’s have been secured ▪ Nursing CEU’s – PRMC – Education Dept – Melynda Hutchings will secure ▪ Physician Contact hours – will be secured by PRMC as well ▪ Brochures/Programs: <ul style="list-style-type: none"> • Symposium schedule sent to Keith Kelley to finish the Brochure ▪ Advertising/Marketing – Bertha & Beckie <ul style="list-style-type: none"> • Ms. Bertha still trying to contact Cable Companies • Created another list of potential advertising companies ▪ Audio/Sound – Russell T. <ul style="list-style-type: none"> ▪ Russell will work with the Civic Center management to make sure the sound and audio are in order 	
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<p>Setting of the Date for the Annual Workshop</p> <p>Hurricane Alex Update</p> <p>WebEOC Update</p>	<p>entering their personnel: Hopkins Mem. Hopkins EMS, WRMC, HealthSouth, PRMC</p> <p>The Annual NETRAC Workshop will be August 12th from 8-12 at TRMC Medical Plaza Wellness Center – 3rd Floor Conference Room</p> <p>25 – Ambulances and 52 – Buses responded, the NETRAC Strike Team Vehicle responded</p> <p>EMSystems updating – Russell ran a report showing who is updating and who is not. Each entity has been asked to keep EMSsystem and WebEOC up and running at all times, somewhere in your facility.</p> <p>For the FY 10-11 – EMSsystem and WebEOC participation will be monitored more closely and tied to funding.</p> <p>July – Disaster Training Tuesday: only 2 people on the conference call and 40 people logged in.</p> <p>A list of Locked-out Users was sent out and all entities asked to check and contact</p>	
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<p>Meeting Adjourned</p>	<p>Russell Thrasher as to which users needed to be deleted.</p> <p>Motion to adjourn meeting at 10:55 made by Norman Prewitt, seconded by Kelley McCauley and supported by all members present.</p>	
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Minutes recorded by Shae Watson - Executive Director