

Texas Hospital Preparedness Program
Norris Conference Center – South Side of Shopping Center
2525 West Anderson Lane, Austin, TX 78757
April 27, 2010 – 8AM to 12 PM
Minutes

HPP Statewide Projects -- Ray Apodaca

- Unspent HPP H1N1 Supplemental Funds - Bariatric Project
 - \$590,000.00 (\$500,000.00 spent towards – Bariatric Project; \$90,000.00 – given to SETRAC for Supplemental Funds for taking on administration of this project)
 - See Hand-out
 - Each Cache will have the following:
 - 10 – Bariatric Beds
 - 10 – Bariatric Bed Rolling Carts
 - Bariatric Wheelchairs
 - Bariatric floor scales
 - Patient Lifts
 - Bed side rails
 - Lines
 - 3 – Crib Packages w/ rolling cart
- EMSystems
 - Update on recurring EMResource/Dialysis cost
 - Met with EMSystems – Regional Rep here from Austin
 - Voiced concern for paying a recurring cost (\$500,000.00) each year for the Dialysis – appears to be double billing
 - June 21 EMSystems/HPP meeting – Discussion items for the meeting:
 - Existing system features not being used – Educational opportunity
 - Offer more hands-on training
 - System enhancements (NIMS inventory, hospital list, etc.)

CMU Update -- Patty Melchior/Norma Six/Ray Apodaca

- FY10 HPP Fund Spending Status – Are you spending your HPP funds?
 - See hand-out
 - We (RAC-F) have spent 80% of our funds
 - We (RAC-F) have \$52,435.53 left to spend by June 30th.
- FY11 HPP Contract Update
 - ASPR HPP FFY10/SFY11 guidance & funding
 - DSHS in the middle of completing grant application – due in by May 3rd
 - 3-Year Planning document – can re-submit w/ updates for FY 11 and FY 12 (take out FY 10 information)
 - Each RAC ask to review the 3-Year Plan make sure you have met the FY 10 Benchmarks
 - Put a statement in FY 11 Work Plan that you have met FY 10 benchmarks, if you have not met these benchmarks, then you HAVE to complete in FY 11 and make that a part of your FY 11 Work Plan
 - Laptop/computer minimum specs – Windows & MAC/Apple OS
 - These specs have been written by DSHS IT staff
 - New FY 11 Contract, will not put specs in the contracts, but will require pre-approval by DSHS before purchasing Laptop/Computers
 - Will continue to use the existing specs as a guide – if we deviate from the current specs, have to supply justification

- One contract & one budget – pending personnel/salary policy
 - FY 11 – Desire of the HPP Committee as a whole would like to go to one contract
 - DSHS has approved one contract – one budget

FY11 HPP Funding Allocation Revisions

- Discuss possible change to DSHS funding allocation for TSA regions
 - \$21,902,850.00 – Texas - FY 11 - Allocation
 - See Hand-outs – 4 Different Proposals
 - Option 1: Regular Formula
 - Option 2: 4 – RAC’s are receiving less than \$250,000.00 – Total Allocation
 - Option 3: Take 2 million off the top to fund the Regional Medical Task Force
 - Option 4: Take 2 million off the top to fund the Regional Medical Task Force – this would leave 7 RAC’s receiving less than \$250,000.00 – and bring those 7 RAC’s up to the \$250,000.00 (RAC-F is one of the 7)
 - The committee unanimously voted to get the smaller RAC’s to at least \$250,000.00 no matter if the Regional Medical Task Force is funded or not
 - Option 2
 - RAC-F – FY 11 – Allocation – PROPOSED per the different Options:
 - Option 1: \$260,384.00
 - Option 2: \$258,423.00
 - Option 3: \$238,088.00
 - Option 4: \$250,000.00
 - FY 11 – Grant has to come up with a match – Each RAC needs to start looking at In-Kind matches
 - Look at In-Kind Matches:
 - Ex: If the hospital paid the salary for a nurse to attend a course, but it is a course that the RAC supported and paid for.
 - Hospitals have paid for something towards preparedness
 -
- Regional Medical Task Force Teams Update
 - 2 – Presentations presented to Dr. Valadez (1 – Eric’s; 1- Doug’s)
 - SETRAC will take the lead on this project
 - 2 Million – Proposed Allocation
 - 8 – Teams
 - The committee unanimously voted to do OPTION 4 FOR FY 11 ALLOCATION - to take the \$2 million off the top of the FY 11 Allocation and for the first 90-days of the contract, use it as a place holder until the Regional Medical Task Force 90-Day Pilot Program has been completed. If the 90-Day Pilot Program is successful the \$2 million will be indeed allocated towards that program, if the pilot is not successful, then the \$2 million will be re-allocated back to the RAC’s and contract amendments.
 - RAC –F’s – FY 11 – WILL BE \$250,000.00

HPP Program Implementation Cost Workgroup Update – Ray Apodaca

- Members - Rick Antonisse, Doug Havron, Wanda Helgesen, Danielle Lissberger, Shae Watson
- Draft FY11 HPP Personnel/Salary Policy
 - Salary Surveys:
 - 7% - if you are a smaller RAC and find that you are underpaid – this will be taken into consideration
 - Compare salaries with other agencies who do preparedness: i.e. – COG, United Way, Red Cross, 1st Responders – (Fire Chiefs – Captains)

- Also when figuring salaries – budget for:
 - Cost of living adjustments
 - Merit increases
 - Overtime
 - Consumer Price Index (CPI)

- There will be no salary caps as it pertains to the Personnel Cost – will not have to split between Implementation (Administration) vs Program, only one Personnel Cost Category and Fringe Benefits Category

Status of HPP FY10-FY12 Minimal Levels of Preparedness Strategic Plan

- Individual TSA regional reports – where are you in meeting the FY10 benchmark?
- TSA region best practices
- TSA regional gaps that need to be addressed in FY11
 - We ran out of time – this agenda item tabled to the next meeting

12:00 PM Meeting Adjourned

Next meetings – May 2010

- 18th – HPP – Omni Southpark Hotel – 8AM to 12PM
- 18th – GETAC Disaster/Emergency Preparedness Committee – 2PM to 7PM
- 19th – GETAC Disaster/Emergency Preparedness Committee – 1PM to 2:30PM
- 19th – 21st – GETAC
- 17th – 20th – Texas Hurricane Conference -- McAllen