

**MOBILE MEDICAL ASSETS COMMITTEE**  
**Meeting 4/8/2010**

Attendees:

Shae Watson  
Robin Gage  
Lee House  
Bertha Evans  
Victor Wells  
Jeff Nichols  
Beckie Cressionnie  
Norman Prewitt  
Keith Kelley

Approval of 11/12/09 Minutes:

Motion to accept minutes as written was made by Lee House, seconded by Beckie Cressionnie and supported by all members present.

**Discussion Items:**

- Policies & Procedures:
  - Robin will bring a draft of TRMC's Patient Care Nursing P&P. The following is a list of P&P that the MMA will need to have:
    - Hazardous Waste Disposal
    - Infection Control
    - Intravenous Therapy, Mgt of
    - Huber Needle
    - Abbreviations, Do Not Use
    - Admission/D/C/Transfer Policies
    - AMA
    - Allergy Bracelet
    - Glucose Monitoring
    - Code Blue
    - Communication Hand-off
    - Dressing Change
    - Pt. And Family Education
    - Pt. Flow Plan
    - Pt. ID
    - Pronouncing of Death by RN

- Physicians Orders
- Organ Procurement, Justice of the Peace
- Organ Tissue Donation
- Skin/Wound Protocol
- Specimen Collection & Transport
- Universal Protocol
- Urine Specimen Collection
- Venous Access, Peripheral
- Vital Signs
  
- Paper Form of Facilities Electronic Copies of ER Forms/Trauma Flow Sheet:
  - Each facility has been asked to submit a Paper Form of their electronic copy of an ER Form or Trauma Flow Sheet if they have developed one.
  
- We began looking at the Lay-Out of the MMA Tentage to determine where we would set-up supplies and equipment. We will complete this task at the next meeting.
  
- The committee will also set a date to input all the supplies and equipment into the UPC Scanner.