

**SYMPOSIUM COMMITTEE**  
**Meeting 12/15/10**

Attendees:

Shae Watson  
Vornetta Compton  
Robin Gage  
Bertha Evans  
Beckie Cressionnie  
Bobby Buchanan  
Dave Dutton  
Russell Thrasher

Call to order at: 9:15 – by Shae Watson

Approval of 10/12/10 Minutes:

Motion to accept minutes as written was made by Robin Gage, seconded by Bertha Evans and supported by all members present.

Discussion Items:

- Committee Assignments made:
  - Speaker/Vendor/Sponsors:
    - Shae Watson
    - Robin Gage
    - Beckie Cressionnie
  - Credentialing:
    - Russell VanBibber
    - Melynda Hutchings
  - Brochure/Program:
    - Shae Watson
    - Keith Kelley
  - Advertising/Marketing:
    - Bertha Evans
    - Vornetta Compton
  - Audio/Sound:
    - Russell Thrasher

- Hospitality (Food, Decorating, Goody Bags, Photography):
    - Shae Watson
    - Robin Gage
    - Beckie Cressionnie
    - Jeff Nichols
    - Vornetta Compton
- Symposium Theme: “Effects of 9/11”
- Symposium Registration Cost: \$20.00 - Students: \$10.00
- Symposium Sponsorship/Vendor Levels and Cost:

**Vendor Sponsorship Fees**

<b>Platinum:</b>	<b>\$1000.00</b>
<b>Gold:</b>	<b>\$750.00</b>
<b>Silver:</b>	<b>\$500.00</b>
<b>Bronze:</b>	<b>\$250.00</b>

- Symposium Program Lay-out:
  - Morning Session: Trauma/Acute Care
  - Top 3 Topics:
    - Strokes – (1 ½ hours)
    - Burns – (1 ½ hours)
    - Gangs (alternate)
  - Afternoon Session: Disaster Preparedness
  - Top 3 Topics:
    - Bi-Annial Implementation Plan for Disaster Preparedness (30 mins.)
    - Dr. Emily Kidd ( 1 hour)
    - Haz-Mat/BT – (1 ½ hours) – Possible Speaker: Kathy Crow, CA
    - Real Life Scenarios of Disasters – (1 ½ hours) – Possible Speaker: UT Galveston – Trauma Director
    - Lightening Round (30 mins.)
  - Set-up Decon Tent: allow participants to go through

- Symposium Display Suggestions:
  - Number of Lives Lost
  - Companies affected
  - Year to Year – Disasters:
    - 911 – Rita – Katrina – Ike
  
- Symposium Credentialing:
  - Contact the following persons for credentialing:
    - Helen Miner
    - Wanda's contact
    - T.C. Nursing