

SYMPOSIUM COMMITTEE
Meeting 4/14/11

Attendees: Robin Gage
Keith Kelley
Norman Prewitt
Scott Reid
Meagan Beauchamp
Bertha Evans
Liberty Bailey
Vornetta Compton
Shae Watson

Call to order at: 2:25 – by Shae Watson

Approval of 12/15/10 Minutes:

Motion to accept minutes as written was made by Scott Reid, seconded by Norman Prewitt and supported by all members present.

Discussion Items:

- Committee Updates:
 - Speaker/Vendor/Sponsors:
 - Committee decided on the following topics:
 - Trauma/Acute Care: (Morning Session)
 - Stroke (1 ½ hours)
 - Burns (1 ½ hours)
 - Disaster Preparedness: (Afternoon Session)
 - Discuss the direction of Disaster Preparedness for the State of Texas (30 mins)
 - Cause and Effects – Best Practices of Recovery from 9/11 and Texas Disasters within the last 10 years (1 Hour)
 - 9/11; Hurricanes: Katrina, Rita, Ike, Gustav, Dolly; TX Wildfires; TX Floods
 - Haz-Mat (1 Hour)
 - Set-up Decon Tent (30 – 45 mins)
 - Possible Speaker:
 - Stroke: Dr. Ceasar – Longview; GETAC Committee Member
 - Burns: Physician from Parkland or Childrens

- Disaster Recovery: Contact from Herman Memorial – Houston
- Haz-Mat: Robert Powell
- Sponsors:
 - Confirmed sponsors:
 - GIT Satellite
 - Informed Guides – Jennifer Sharp will provide guides
- Credentialing:
 - Will be contacting Shannon Cox to secure CME's and CEU's and CE's
- Brochure/Program:
 - Save the Date Flyers – committee approved the design
 - Flyers will be taken to GETAC and put on the NETRAC website
 - Flyer sent to all hospital and EMS reps and asked to post through-out their entities
- Advertising/Marketing:
 - Bertha Evans, Liberty Bailey
 - Committee asked to check with Newspaper, Cable, Hospital Communications Boards, and Hospital Newsletters to get the word out.
- Audio/Sound:
 - Russell Thrasher
- Hospitality (Food, Decorating, Goody Bags, Photography):
 - Committee will begin looking at items to give-away
- Symposium Theme: “We Have Not Forgotten 9/11”
- Symposium Registration Cost: \$30.00 - Students: \$15.00
- Symposium Sponsorship/Vendor Levels and Cost:

Vendor Sponsorship Fees

Platinum: \$1000.00

Gold: \$750.00
Silver: \$500.00
Bronze: \$250.00

- Symposium Display Suggestions:
 - ESAR-VHP
 - WebEOC
 - EMSystems
 - Display with Stats and Information about each Disaster discussed in the presentation