



MEETING MINUTES/OUTCOMES

Team or Dept.	NETRAC Executive Board		Date/Time	July 11, 2024
Agenda Topic	Discussion/Conclusions			
Call to Order	Meeting was called to order at 0805; roll called, and quorum was met.			
Break into Executive Session (Executive Session by Rule: 551-0745)	No new items for Executive Session			
Review and Approval of Last Quarters Minutes	Minutes for the April 11, 2024, meeting presented to the Board. Motion for approval by Russell V motion seconded by Mandie. No discussion. Vote taken, all in favor. Minutes approved as written.			
Review and Approve Treasurer/Finance Report	<p>Russell T. presents the financial narrative to the Board for Sept 1 – May 31 for the 5 grants. Total balance was reviewed by members. The spending is mostly complete until the end of the year, however if someone needs something continue to submit requests to Russell T and he will evaluate.</p> <p>Russell T presents to the members the previously requested items for the finance committee, most all items requested were purchased and provided.</p> <p>Russell V. reviewed all the bank statements, QuickBooks, and documents and makes a motion to approve the financials as presented to the Board, James seconds the motion. Vote was taken, no discussion or opposition. Motion passes.</p>			
RDC update/Texas wristband update/Senate Bill 8 update	<p>The RDC is focused on stroke, most of the hospitals are not only participating but also actively submitting data.</p> <p>Wristbands are not in yet and are expected to come in late August, one in examples will be made available to board.</p> <p>Senate Bill 8 we are out of funding but some of the other RACs have extra so if anyone still wants to attend let Russell T know and he can try to get funds. The class has to be the fall class of 2024 since the funding will stop in Dec 2024. Jason clarifies the expectations of the student once courses are completed, and Russell T explains those expectations. No other questions or discussion.</p>			
Finance Committee	Russell V provides an update to the members regarding the needs assessment and all items requested were purchased. Also, need to add to the agenda the dues structure and the EMS clarification of "licensed truck". Jason states he can discuss in the committee. Russell T states the committee needs to meet before the next fiscal year to review the budget.			
RAC Self-Assessment update	<p>Brad reports to the members that the RAC self-assessment is in the final stages and Russell T has done the cross walk. Russell states the due date is not until next year. Brad wants to know what the asks are or deliverables the board are responsible, once the assessment is done again there needs to be an action plan for improvements.</p> <p>Brad recommends adding some time to this meeting to allow for better document review. Russell V states moving the structure like today to allow for additional time in the board meeting for more detailed discussions and pulling some time back from the committees as many do not need to full time. Brad asks the members the idea of how to restructure the meetings to better integrate the committees into each other similar to the GETAC format. Heather states she does like the idea of being able to go to other committees for information. Also, would allow committees to have offline virtual meetings virtually between meetings as needed. Brad asks all the committee chairs to discuss in their committee.</p>			
Dues/Subcontracts Due	Brad provides the dues and subcontract compliance with the members. Any outstanding agencies Russell T will be discussing with those agencies.			
Regional Data	Brad states we continue to find efforts to gather regional data. Stroke will come with the RDC and soon cardiac will be next. Trauma is working on their own data, Brad and Jason are collaborating to find EMS data and mechanisms to gather the data			

Executive Director Position	Brad provides the members with the job description. Jana states she recounts that the job description was good as presented. Jana makes a motion to accept the job description as written and to forward to the Executive Committee for salary discussion. Jason seconds the motion. No discussion or opposition. Vote taken and motion carries. Brad will set up a meeting for the Executive Committee to meet and discuss.				
Education/Finance Needs	Brad presents the information that car seat education and stop the bleed is always good. Brad asks for other information regarding the state initiatives. Russell V states some of the schools pushing for pediatric concussion, and Jynnell reports from the state meetings button battery/magnet ingestion, safe firearm storage and burn care. Mandie states she has information on a summit with perinatal education on congenital syphilis as numbers are increasing in Texas.				
Update voting representative	Brad reports to the members on the new voting member form and process going into effect with the new bylaws. If the primary and alternate voting members are not available there should be a written proxy for the one meeting.				
Board of Directors nominations for October elections	Brad presents to the members the nomination process for going forward to match the bylaws. In the new process, the next meeting will be elections. He reviews the open positions; nominations are due by September 1 st . This allows open transparency on the positions and provide review of availability of the nominee. Once elected in October the position becomes affective in January. Mandie asks on how many forms are allowed; Brad ask for clarification. Mandie explains if you put out the form anyone can fill it out and we will continue to have chaos. Brad clarifies the nomination process, and it includes not only the interest in the position but also availability to not only accept the position but also meets the participation guidelines per the board. Discussion on the nomination process and participation to the meetings and the responsibilities.				
GETAC Update	Brad provides a brief update on GETAC initiatives and plans. Some updates include injury prevention initiatives, Trauma rules to align with ACS, and burn care on hold until trauma rules complete. August is the next meeting, and they are having a boots and bling dinner for the anniversary of trauma systems.				
Upcoming Events	There is a fiscal audit from DSHS in August; Russell T provides an overview of an audit with them and some of the items they want to discuss. There are some documents that are due prior to the audit. Brad asks anything he needs from this group. He states a question on the code of ethics training and a mechanism to track.				
RAC Chair Discretionary Agenda items	RAC website has been updated and everyone states it looks good and is more functional.				
Open Agenda Discussion	None				
Adjourn	Motion made and seconded to adjourn meeting at 0925. Meeting adjourned.				
Next Meeting Date	October 10, 2024	Time	0800	Place	Region VIII Service Center

Minutes by: Jynnell Elder, NETRAC Secretary

Leader: Brad Cecil, Chair

Board Member	Jan	Apr	Jul	Oct	Comp
Executive Director	X	X	X		75%
Chair	X	X	X		75%
Vice-chair					0%
Treasurer	X	X	X		75%
Secretary	X	X	X		75%
Acute Care/Trauma/Pedi Chair	X	X	X		75%
Chest Pain/Stroke Chair			X		25%
EMS Chair	X	X	X		75%
Education/Injury Prevention Chair	X	X	X		75%
Perinatal Chair	X	X	X		75%
At-Large		X	X		50%
Hospital Representative	X	X	X		75%
Nurse Representative	X	X	X		75%
Response Representative			X		25%
Rehab Representative		X	X		50%



MEETING MINUTES/OUTCOMES

Team or Dept.	NETRAC General Assembly	Date/Time	July 11, 2024
Agenda Topic	Discussion/Conclusions		
Call to Order	Meeting called to order at 1101, roll called, quorum met.		
Review and Approve Last Quarter's Minutes	Meeting minutes from April 11, 2024, presented, motion to approve made by Jason, motion seconded by Jana. No discussion, all in favor. Motion carried to approve minutes as written.		
Financial Narrative and Grant Breakdown	<p>Russell T. presents the financial narrative to General Assembly, along with a handout to break down monies and expenditures. Sept 2023 to May 31, 2024; this lists the five accounts and balances.</p> <p>Russell V. has reviewed all documents for accuracy and makes a motion to approve the narrative as presented, Taylor seconds the motion. Vote taken with no opposition and reports approved as written.</p>		
Committee Reports	<p>Each Committee Chair provides a committee discussion report (see each committee minutes for review) for;</p> <ul style="list-style-type: none"> • Perinatal • Acute Care/Trauma/Pediatric • EMS/Air Medical • Cardiac/Stroke • Education/Injury Prevention/Disaster Preparedness 		
RDC/Wristband/SB8	Brad provides an RDC update the focus was on stroke; 5 of the 6 hospitals are on board and actively reporting data the last one is working to clarify some communication confusion and finalizing the upload. Wristband update reports the new ones are not in yet and should be in by end of August, once delivered examples will be brought to the next meeting. Russell T. provides an update on the Senate Bill 8 dollars, RAC has funded 76 students total with 27 of those who have either failed or dropped the course, these students are responsible for paying their funding back. We had additional students who wanted to attend class, so Russell T was able to get additional funding from other RACs with excess dollars left over to support these students.		
RAC Self-assessment	Brad reports the RAC self-assessment is competed, and the next steps are an action plan to make improvements on the gaps identified. This is going to become an annual process to show growth and improvements throughout the RAC.		
Dues/Subcontracts/EMS protocol affidavit	Brad reports some agencies have not completed these items, and those outstanding items are due. Russell or Brad to contact those agencies.		
Regional Data	Brad reports we continue to find a way to gather data that does not create a work burden on the agency collecting and aggregating the data for use at the regional level.		
Educational & Budget needs	Brad asks for any education/budget needs. No additional requests currently from the assembly regarding education or budget needs. Jarrod states RAC purchased binder lifts and backboards have been delivered		
Update voting representative forms	Brad presents to the assembly the voting process including having only two representatives, the primary and one alternate. If neither party is available for a meeting that agency will need to communicate a proxy voter for that meeting only prior to the meeting. There is also a new form to be filled out/returned by the next meeting.		
Board of Directors nominations for October elections	Brad presents to the group, the new nomination process. Forms were discussed, he reviews the open available positions for elections. He explains the new process, and expectations for those positions. Due date is September 1 st . and no other nominations will be accepted after that time. Mandie recommends relaying the expectations of the positions so members can know up front the expectations. Russell V also states each person does have the ability to nominate themselves. Brad asks that if you nominate someone for a position you have asked them if they are willing to hold that position. Jynnell reads the expectations of the Vice Chair position for the assembly as clarification. No other questions or discussion.		
GETAC update	<p>Brad provides an update on the GETAC meetings in June regarding the whole blood task force goals of getting a unit per county for EMS to carry. Also, the completion to fill all of the regional PECC positions for the new pediatric readiness program. Brad introduces Brandon Nance who is our R-PECC. Brandon provides additional information on his role and the integration into the EDs and the regions.</p> <p>Brad provides information on the progress of the Pediatric readiness assessments for EMS. Data review of the overall EMS participation in the assessment. RAC F had a total of 29% response for both EMS and FRO. EMS was at 100%; FROs are at 11%, he also says that FRO percentages are very low throughout the state.</p> <p>Injury prevention review of the state initiatives such as magnet battery ingestion, safe storage of firearms, and pediatric concussion and head injuries, and child safety seats.</p> <p>Trauma Rules, moving forward with the revisions to reflect the same standard of the ACS. Jynnell reports the current TAC codes will more than likely be adopted in November and those are 157.125. Next year will be the more impactful changes that will reflect the ACS rules and to help trauma centers become compliant TAC code 157.125 will expire on August 31, 2025, and TAC code 157.126 will become effective on Sept 1, 2025.</p> <p>Brad reports the burn care task force at the state level is moving forward but on the back burner until the rules are complete. This has been developed due to many trauma surveys are identifying deviation in burn care as a common problem.</p>		
Response Partners Update:	NETPC: Glenn provides an update to the committee on the budget development and equipment purchases. Steering committee voted on some supplies that the region is building to meet the needs of the region to include mass casualty kits which will include supplies to supplement in the event of a mass casualty disaster. Some commercially available products did not meet the needs so NETPC is building their own kits and once built will be delivered to each facility. He announces status on two classes, ICS 400 class is booked with no more seats		

	<p>available along with MGT 317 at Wadley in Texarkana Aug 14-15.</p> <p>ATCOG: Whitney reports the annual communication test with the region, grants to expand communications in the region. They were able to get grants to expand communications throughout the region such as several repeaters in the region, a communication tower in Lamar County and Delta County. If you need communications in your area, get with your local or county EM to ask for some of the grants available. Reference books in the back for the members to grab as needed provided by ATCOG.</p> <p>EMTF: Eric provides shout outs to Paris EMS, Hopkins EMS and Fairfield EMS for their deployments. They have deployed 23 personnel to the Houston area from our area. Beryl has caused 1.3 million people to be out of electricity to date. Eric provided the following response numbers for Beryl to date: total of 366 personnel, 214 assets, 417 patient encounters, 123 patient treatments, 106 patient transfers, and 116 O2 deliveries. There is currently 157 ED support deployed, 6 well care checks, 88 transfers with 911 support, 17 treatments without transport, 4 TFLs, 35 MIST, 21 ASTM, 20 EMS strike teams, and 7 Ambuses.</p> <p>These deployments prove that the state comes together to help other areas in the state. Last fiscal year totals include 15 deployments, 38 people deployed and 13900 hours of work. That is an increase over prior year.</p> <p>DSHS: Calvin provides an update, working with Delta County and Paris warehouse to use as a staging for a drill being planned for 2026. Also working with the dairies in the area to mitigate the avian flu and dairy cows to increase readiness. Continue to work with LTC facilities and others to respond to Beryl.</p>				
Upcoming events	Brad does report there will be a DSHS fiscal audit in late August. No additional information at this time as we have not been provided any yet.				
RAC Chair Discretionary Items	Brad provides an update on the website; it has been updated and revised to better meet the needs of the RAC. He asks for anyone wanting to add pictures to the website please sent them to Russell T.				
Other Discussion	None currently.				
Adjourn	Motion made and seconded to adjourn the meeting at 1150. Meeting adjourns				
Next Meeting Date	October 10, 2024	Time	11:00	Place	Reg 8 Serv Center

Minutes by: Jynnell Elder, Secretary

Leader: Brad Cecil, Chair

Agency	Jan	Apr	Jul	Oct	Comp
Air Evac 139	X	X	X		75%
ATCOG	X	X	X		75%
Atlanta Fire Dept EMS	X	X	X		75%
CHRISTUS Flight for Life					0%
CHRISTUS Mother Frances - SS	X	X	X		75%
CHRISTUS St Michael Health-Atlanta	X	X	X		75%
CHRISTUS St Michael Health-Texarkana	X	X	X		75%
DSHS	X	X	X		75%
Encompass Health		X	X		50%
Hopkins County EMS	X	X	X		75%
Lifenet EMS	X	X	X		75%
Northeast Texas Community College	X	X	X		75%
Paris EMS	X	X	X		75%
Paris Junior College	X	X	X		75%
Paris Regional Health	X	X	X		75%
Quality Care ER	X	X	X		75%
Signature Care ER - Paris	X				25%
Signature Care ER - Texarkana	X	X	X		75%
Texarkana College			X		25%
Texarkana Emergency Center & Hosp.					0%
Texas A&M University-Texarkana					0%
Titus Regional EMS	X	X	X		75%
Titus Regional Medical Center	X	X	X		75%
Wadley Regional Medical Center	X	X	X		75%